Challenge TB Monitoring and Evaluation (M&E) Officer

Duty station: Dar es Salaam, Tanzania

KNCV Tuberculosis Foundation

KNCV Tuberculosis Foundation is an international non-profit organization dedicated to the fight against tuberculosis (TB), still the second most deadly infectious disease in the world. KNCV is an international center of expertise for TB control that promotes effective, efficient, innovative and sustainable tuberculosis control strategies in a national and international context. We are an organization of passionate TB professionals, including doctors, researchers, training experts, nurses and epidemiologists. We aim to stop the spread of the worldwide epidemic of TB and to prevent the further spread of drug-resistant TB.

Over the past century we have built up a wealth of knowledge and expertise, initially by successfully controlling TB in the Netherlands. Since the 1970s, we have also shared our knowledge and expertise with the rest of the world. We operate from a central office in The Hague in the Netherlands, a regional office in Central Asia and country offices worldwide. KNCV raises funds from private, institutional, corporate, and government donors.

Challenge TB

KNCV is the lead partner in Challenge TB, the new USAID-funded 5-year global program to decrease TB mortality and morbidity in high burdened countries. We lead an international consortium with eight partner organizations: American Thoracic Society (ATS), Family Health International (FHI 360), Interactive Research & Development (IRD), Japanese Anti Tuberculosis Foundation (JATA), Management Sciences for Health (MSH), Program for Appropriate Technology in Health (PATH), The International Union Against Tuberculosis and Lung Disease (The Union), and the World Health Organization.

The overarching strategic objectives of Challenge TB are to improve access to quality patient centered care for TB, TB/HIV, and MDR-TB services; to prevent transmission and disease progression; and to strengthen TB platforms.

Organizational position

In the organizational hierarchy the M&E Officer reports to KNCV Country Representative Tanzania.

The main activities would be the following

- Provide in-country technical leadership and support for monitoring and evaluation and knowledge management.
- Ensure the integration of M&E activities into Challenge TB country program.
- Collect, analyze and report information on the Challenge TB country program activities.
- Ensure timely and complete reporting from in-country executing partners in accordance with approved reporting formats.
- Monitor and evaluate progress towards annual work plans, expected outputs, including selecting and monitoring progress in meeting indicators.
- Assist KNCV Tanzania Representative in the preparation of work plans/selection of indicators and annual implementation plans with a view towards Challenge TB’s M&E requirements.
- Coordinate the preparation of all quarterly progress reports, annual project report, and ad-hoc technical reports for both USAID funding as well as PEPFAR, in line with the required formats.
- Collect data for Challenge TB’s annual M&E plan and use those data to improve project performance.
- Adapt and implement tools and techniques to improve the quality and use of data for decision making.
- Compile information on lessons learned and expertise within and outside the project.
• Assist KNCV Tanzania Representative on decision-making on resource allocation based on Challenge TB priorities and performance.
• Participate on behalf of Challenge TB in appropriate technical meetings and conferences.
• Provide support to institutional and human capacity building activities at the regional and local levels for TB care activities.
• Support NTP in resolving problems at regional level that hinder the effective and efficient implementation of the TB program, in particular those supported by TB CARE.
• Provide technical assistance to NTP in improving the M&E systems as well as improving the use of data for decision making.
• Carry out any such duties as may be assigned by the KNCV Tanzania Representative.

Qualifications and experience required

• Masters’ degree in management, M&E, health sciences or public health;
• More than 5 years of relevant work experience, with preferable experience in the African Region;
• Experience with Monitoring and Evaluation in USG supported projects in particular;
• Experience in using MS Office package.

Application and information

Your application (with curriculum vitae, motivation letter, 3 professional references) should be sent before 13th March 2015 to:

KNCV Tuberculosis Foundation, P.O. Box 146, 2501 CC The Hague, The Netherlands to the attention of: Ms. Larissa Lutmers. E-mail: recruit@kncvtbc.org under subject ‘Tanzania Monitoring and Evaluation (M&E) Officer’.

For further information on KNCV Tuberculosis Foundation, please see www.kncvtbc.org. For more information please contact us at the email above or phone +31 (070) 416 72 22.

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