Wolfheze Workshops 2017
15th National TB Programme Managers’ Meeting and 18th Wolfheze Workshops
31 May – 2 June 2017, The Hague (Netherlands)

INFORMATION CIRCULAR

Dear Participant,

We are pleased to provide you with the following information regarding the practical arrangements for Wolfheze 2017.

1. **Meeting venue**
   Bilderberg Europa hotel
   Zwolsestraat 2
   2587 VJ The Hague
   Tel: 31(0)70 416 95 95
   More info.

   **Wifi:**
   Wifi is available for free. There will be a universal wifi code for the Surveillance and Wolfheze/NTP meeting (29/5 – 2/6) available.

   **Log in:**
   Wifi: Bilderberg Europa Hotel → Conference log in
   Password: meet/wolfheze

2. **Meeting times**
   Plenary and working group sessions will all take place at the Bilderberg Europa hotel.
   Name badges and detailed program will be distributed to the participants during registration.
   
   **Tuesday, 30 May:**
   16:00 – 18:00: Registration of participants at the Bilderberg Europa hotel
   18:00 – 19:00: Welcome reception at the Bilderberg Europa hotel

   **Wednesday, 31 May:**
   09:00 – 09:30: Opening session
   09:30 – 17:15: Plenary and working group sessions

   **Thursday, 1 June:**
   09:00 – 17:00: Plenary and working group sessions

   **Friday, 2 June:**
   09:00 – 12:45: Plenary and working sessions
   12:45 – 13:00: Closing session
   13:00 – 14:00: Lunch

3. **Hotel accommodation at Bilderberg Europa Hotel**
   Participants can make a reservation at the Bilderberg Europa Hotel by using this hotellink (upon availability). Special room rate: € 119, - p.p.p.n. incl. breakfast or the reservation form sent with the invitation.

   Check in: 14.00 hrs. (earlier if the room already is available)
   Check out: 12.00 hrs. A luggage storage room is available.

   Please note the hotel has an indoor swimming pool.
4. **Meals**  
A buffet lunch is included in the meeting arrangements (free of charge for participants). Evening meals can be taken either at the hotel or at the restaurants nearby the hotel.

5. **Travel and visa information**  
Participants are advised to fly to and from Amsterdam Schiphol International Airport.

Please see the website of Dutch Foreign Affairs for information on how to apply for a Schengen visa. KNCV will issue personally addressed invitation letters for visa procedures on request (please use the attached registration form to request your visa invitation letter).

6. **Practical information**  
- **Cash money.** If you wish to buy local currency once you are in The Netherlands, we advise you to do so at the airport at the ABNAMRO bank counter or at a GWK/Travelex currency exchange office. Participants in possession of an international cash card will be able to withdraw cash from the ATM machines. Outside the hotel there is ATM machine on the other side on the road (look for the green ABN AMRO sign).  
- **Local SIM card.** If you wish to buy a local SIM card for your cellphone, we advise you to do so at the airport.  
- **The Hague.** For more information on The Hague, please visit The Hague website.  
- **Weather.** The weather in The Netherlands is very unpredictable and can be quite cold at night; please make sure you bring a warm sweater and a raincoat.  
- **Emergency telephone number** in The Netherlands for life threatening situations is 112.  
- **Shops:** On the opposite of the hotel there’s a small shopping centre ‘Palace Promenade’ (drug stores, small supermarket). Opening hours 09.00-18.00 hrs, (supermarket until 21.00 hrs.).

7. All presentations, documents, articles and background information used during the meeting will be available on the website of KNCV Tuberculosis Foundation via following link.

8. **Contact persons**  
Contact person within KNCV: Marianne Wieser  
tel.: +31 (0)70 416 72 59, email: wolfheze@kncvtbc.org or marianne.wieser@kncvtbc.org

Contact persons within WHO: Ms. Elena Chulkova  
tel.: +45 45 33 71 06, email: chulkovae@who.int  
Ms. Anne-Birgitte Gradman  
Tel.: +45 45 33 70 71, email: gradmana@who.int  
Mr Bhim Pradhan  
Tel: +45 45 33 68 19, email: pradhanb@who.int

Contact person within ECDC: Ms. Brigita Molnarova  
Tel.: +46 (0) 8 58 60 1027 email: Brigita.Molnarova@ecdc.europa.eu

9. **Transport to the venue**  
All participants are responsible for their own transport from the airport to the venue at the Bilderberg Europa Hotel.

**How to get from Schiphol airport Amsterdam to the Bilderberg Europa hotel:**  
At Schiphol Amsterdam Airport the train station is situated at underground level and can be accessed by escalators or lifts. There are two options to reach the Bilderberg Europa Hotel by train.

**Option 1:**  
Take at Schiphol Airport the train to the station The Hague Hollands Spoor. Every 30 minutes a direct train departs from Schiphol Airport (18 minutes before for hour and 12 minutes after the hour). From here you can take tram 1 (direction Scheveningen Noorderstrand) or tram 9 (direction Scheveningen Noorderstrand).

Get off the tram at tramstop ‘Kurhaus’. on the square on the left you see the Bilderberg Europa hotel.

**Option 2:**  
Take at Schiphol airport the intercity train to The Hague central station.  
Trains depart every 30 minutes at 3 minutes before the hour and 27 minutes after the hour.
From here you can take tram 9 (direction Scheveningen Noorderstrand).

Get off the tram at tramstop ‘Kurhaus’. On the square on the left you see the Bilderberg Europa hotel.

**Train tickets:**
Make sure that you purchase your ticket before getting on the train; persons travelling without a valid ticket on public transport have to pay a heavy fine.

1. **Train ticket:** you can purchase your train ticket at the yellow NS vending machine located in the airport arrivals hall, as well as in the main airport hall. These machines accept international cash cards with the Maestro logo and credit cards. Please visit the Dutch Railways website to see a demonstration of how to purchase a ticket at these machines. Make sure you buy a one-way ticket (named single on the machine). Return tickets are only valid for use on the same day. Tickets can also be purchased at the NS counter in the main airport hall where you can pay in cash or by international cash card with the Maestro logo. A charge of €1, - will be added to the ticket price when purchased at the counter.

2. **Tram/bus tickets**

Following options are available:

a) You can buy an anonymous OV-chip card at the HTM-service shop in the main hall at the station. The card itself costs € 7,50 and then you have to put on credits on the card. You can buy those credits also at the HTM-service counter. When you travel with the bus or tram you have to check in and check out every time you get on/off the tram with the card at the check in machines in the bus/tram (situated near the entrances).

b) You can also buy tickets for the tram/bus and (valid 1 hour) at the driver, cost € 3,50. Drivers mostly don’t accept bank notes larger than € 10, - or € 20, - as they don’t have much change money with them. Please note at tram 9 you can only buy them with coins, a bank card or credit card at a ticket machine in the tram.